

EMPLOYEE

Konstantinos Papadopoulos-Whitfield

EMPLOYEE ID

SFS-4417

ROLE

Field Systems Engineer II

MANAGER

Yewande Adebayo-Clarke

COST CENTRE

CC-2140 · Field Ops

STANDARD DAY

7.75 h (09:00–17:30, 45 min break)

20

DAYS WORKED

163.00

TOTAL HOURS

155.00

REGULAR HOURS

8.00

OVERTIME

2

LEAVE DAYS

1

HOLIDAYS

DATE	DAY	IN	OUT	BREAK	HOURS	PROJECT / NOTES
01 Jul	Wed	09:00	17:30	0:45	7.75	Atlas migration — schema cutover
02 Jul	Thu	09:00	17:30	0:45	7.75	Atlas migration — data validation
03 Jul	Fri	—	—	—	—	Public holiday — Founders' Day
04 Jul	Sat	—	—	—	—	Weekend
05 Jul	Sun	—	—	—	—	Weekend
06 Jul	Mon	09:00	17:30	0:45	7.75	Client workshop (Northwind)
07 Jul	Tue	09:00	19:15	0:45	9.50	Sprint 34 planning & estimation
08 Jul	Wed	09:00	17:30	0:45	7.75	Incident review INC-2291
09 Jul	Thu	09:00	17:30	0:45	7.75	Release 4.2 regression pass
10 Jul	Fri	09:00	17:30	0:45	7.75	Pairing: onboarding new joiner
11 Jul	Sat	—	—	—	—	Weekend
12 Jul	Sun	—	—	—	—	Weekend
13 Jul	Mon	—	—	—	—	Annual leave — approved LV-1187
14 Jul	Tue	—	—	—	—	Annual leave — approved LV-1187
15 Jul	Wed	09:00	17:30	0:45	7.75	Documentation & runbooks
16 Jul	Thu	09:00	17:30	0:45	7.75	Atlas migration — schema cutover
17 Jul	Fri	09:00	17:30	0:45	7.75	Atlas migration — data validation
18 Jul	Sat	10:00	14:30	0:00	4.50	Approved weekend cover — release 4.2
19 Jul	Sun	—	—	—	—	Weekend
20 Jul	Mon	09:00	17:30	0:45	7.75	Client workshop (Northwind)
21 Jul	Tue	09:00	17:30	0:45	7.75	Sprint 34 planning & estimation
22 Jul	Wed	09:00	19:15	0:45	9.50	Incident review INC-2291
23 Jul	Thu	09:00	17:30	0:45	7.75	Release 4.2 regression pass
24 Jul	Fri	09:00	17:30	0:45	7.75	Pairing: onboarding new joiner
25 Jul	Sat	—	—	—	—	Weekend

DATE	DAY	IN	OUT	BREAK	HOURS	PROJECT / NOTES
26 Jul	Sun	—	—	—	—	Weekend
27 Jul	Mon	09:00	17:30	0:45	7.75	Documentation & runbooks
28 Jul	Tue	09:00	17:30	0:45	7.75	Atlas migration — schema cutover
29 Jul	Wed	08:30	17:00	0:45	7.75	Atlas migration — data validation
30 Jul	Thu	09:00	17:30	0:45	7.75	Client workshop (Northwind)
31 Jul	Fri	09:00	17:30	0:45	7.75	Sprint 34 planning & estimation
Total for July 2026					163.00	Overtime billable to CC-2140

HOURS BREAKDOWN		EXCEPTIONS & ABSENCES	
Regular hours	155.00	03 Jul — Public holiday (Founders' Day)	7.75
Overtime (×1.5)	8.00	13 Jul — Annual leave — LV-1187	7.75
Paid leave	15.50	14 Jul — Annual leave — LV-1187	7.75
Public holiday	7.75	18 Jul — Approved weekend cover	4.50
Unpaid absence	0.00	22 Jul — Late finish — customer escalation	1.75
		☐ Weekend	☐ Public holiday
		☐ Working day	

Konstantinos Papadopoulos-Whitfield

Employee · Signature & date

Yewande Adebayo-Clarke

Engineering Services Manager · Approval & date

Payroll Desk

Finance Shared Services · Received

I certify that the hours recorded above are a true and complete record of time worked, and that any overtime shown was authorised in advance. Approved timesheets must reach payroll by the 3rd working day of the following month.