

Open Actions — Product Leadership Group

All actions raised at PLG meetings since 14 March 2026, plus carried items from the FY25 review.

Extracted **26 June 2026**
Review cycle **Fortnightly**
Maintained by **Martin Vance**

18
TOTAL ACTIONS

7
OPEN

5
IN PROGRESS

3
BLOCKED

2
OVERDUE

3
CLOSED THIS CYCLE

ID	ACTION	OWNER	DUE	PRIORITY	STATUS	LAST UPDATE
A-26/41	Publish revised delivery date for offline sync Re-scoped plan plus a dependency map for the datastore migration	Priya Raghunathan Head of Engineering	26 Jun 2026 in 4 days	■ P1	IN PROGRESS	24 Jun Draft with the Chair
A-26/42	Open save plans for the two at-risk enterprise accounts Weekly updates to PLG until both renewals close	Sarah Lindqvist Director, Customer Success	19 Jun 2026 overdue	■ P1	IN PROGRESS	23 Jun One plan signed, one pending
A-26/43	Model eight-quarter revenue-recognition impact of the usage tier Blocked pending a policy read from external audit	Ben Achterberg Finance Business Partner	10 Jul 2026 in 18 days	■ P2	BLOCKED	20 Jun Awaiting Kestrel LLP
A-26/44	Circulate the component-freeze policy to all product teams Includes the exception process and the coverage dashboard link	Tomás Errázuriz Head of Design	30 Jun 2026 in 8 days	■ P3	IN PROGRESS	25 Jun Copy in review
A-26/45	Agree the remediation timetable for the access-review control gaps	Martin Vance Programme Manager	03 Jul 2026 in 11 days	■ P2	OPEN	18 Jun Raised at PLG
A-26/46	Book the venue and circulate dates for the September offsite	Martin Vance Programme Manager	24 Jul 2026 in 32 days	■ P3	OPEN	18 Jun Not started
A-26/38	Migrate the reporting warehouse to the new schema Cutover window agreed with Customer Success for a Saturday	Nadia Farouk Data & Insights Lead	17 Jul 2026 in 25 days	■ P1	IN PROGRESS	25 Jun Dry run passed

ID	ACTION	OWNER	DUE	PRIORITY	STATUS	LAST UPDATE
A-26/36	Renegotiate the CDN contract before auto-renewal Blocked: vendor will not quote until the volume forecast is final	Ben Achterberg Finance Business Partner	12 Jun 2026 overdue	■ P2	BLOCKED	12 Jun Escalated to the Chair
A-26/33	Retire the legacy billing endpoint Three customers still calling it; deprecation notices sent	Priya Raghunathan Head of Engineering	07 Aug 2026 in 46 days	■ P3	OPEN	11 Jun Notices sent
A-26/31	Stand up the quarterly pricing-committee charter Blocked on legal review of the delegation of authority	Claire Dunmore General Counsel	31 Jul 2026 in 39 days	■ P3	BLOCKED	09 Jun Counsel on leave
A-26/29	Publish the FY26 support SLA to the customer trust page 	Sarah Lindqvist Director, Customer Success	05 Jun 2026 closed	■ P2	DONE	04 Jun Live, evidence filed
A-26/27	Complete SOC 2 evidence upload for the access-control domain 	Martin Vance Programme Manager	29 May 2026 closed	■ P1	DONE	28 May Accepted by auditor
A-26/24	Decommission the Frankfurt staging cluster 	Priya Raghunathan Head of Engineering	22 May 2026 closed	■ P3	DONE	21 May Cost saving confirmed
A-25/88	Refresh the disaster-recovery runbook and re-test failover Carried from the FY25 review; annual test due before year end 	Roland Meier Chief Technology Officer	30 Sep 2026 in 100 days	■ P2	OPEN	02 Jun Scheduled for Q3
A-25/91	Consolidate the three regional support inboxes	Sarah Lindqvist Director, Customer Success	16 Oct 2026 in 116 days	■ P3	OPEN	02 Jun Awaiting tooling

OPEN not started, owner assigned **IN PROGRESS** work under way **BLOCKED** needs a decision or an external input **DONE** closed and evidenced

■ P1 critical · ■ P2 high · ■ P3 normal

Actions are closed only when the owner has provided evidence to the Secretary. Items blocked for more than two review cycles are escalated to the Chair automatically.